

AMC Prestige Cars Ltd
13/14 Jubilee End
Lawford
Essex
CO11 1UR
Tel 01206 760 661
Email adam@amcprestigecars.co.uk
VAT No 199 0463 71



This notice sets out how your information will be used by AMC Prestige Cars Ltd

INTRODUCTION

- (a) The terms set out in this notice apply to any information you give to AMC Prestige cars Ltd from time to time. It will also apply to any information you have already provided .
- (b) • to reflect an actual or expected change in market conditions or general vehicle lending practice; • to comply with or anticipate any changes in any legal or regulatory requirement;
- (c) • to ensure that our business is run prudently;
- (d) • to make our Notice clearer or more favourable to you; or
- (e) • to rectify any mistake that might be discovered from time to time.
- (f) • Your continued use of any of our services following any update to this Notice will constitute your acceptance of any changes.(c) You must not send us personal information about someone else without first getting his or her consent for it to be used and disclosed in the ways set out in our Notice. If you give us information (including personal information) on behalf of someone else, you confirm that you the other person has given you permission to act on his/her behalf and has agreed that you can:
 - (g) • provide their personal information to us;
 - (h) • give consent on their behalf to the processing of their personal data;
 - (i) • receive on their behalf any data protection notices; and
 - (j) Give consent to the transfer of the individual's personal data.
- (k) Where you do give us information about someone else, or someone else discloses a connection with you, that information may be taken into account with your other personal information when assessing your application to receive our products or services. We treat your privacy very seriously and we understand that you will wish to know how we will use the information we collect from or about you. We use your personal information in accordance with our notice and will fully comply with all applicable UK data protection legislation (including the EU General data protection regulation due to come into force on 25 May 2018., as amended or replaced). It is important that you take all the necessary and appropriate steps to protect your data yourself , for example, by ensuring that all passwords and access codes are kept secure.

MARKETING

You may exercise your right to withdraw your consent and opt-out of receiving any marketing information from us at any time. To opt-out of receiving such information you can click on the unsubscribe button contained in any communication received or email info@amcprestigecars.co.uk or call [01206 760661](tel:01206760661) providing us with your name and contact details.

For further information [on how *your* personal information is used, including *your* rights to access the personal information, and who to contact if *you* have any queries] please see *our* Privacy Policy which is available (set out below) *or by contacting* info@amcprestigecars.co.uk or call [01206 760661](tel:01206760661)

YOU WILL RECEIVE CONFIRMATION WE HAVE REMOVED DATA REQUESTED OR ALTERNATIVELY ALL DATA HELD - whatever the request.

Extension period

We can extend the time to respond by a further two months if the request is complex or you have received a number of requests from the individual. You must let the individual know within one month of receiving their request and explain why the extension is necessary.

However, it is the ICO's view that it is unlikely to be reasonable to extend the time limit if:

- it is manifestly unfounded or excessive;
- an exemption applies; or
- you are requesting proof of identity before considering the request.

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We can ask an individual for ID?

If we have doubts about the identity of the person making the request we can ask for more information. However, it is important that you only request information that is necessary to confirm who you are. The key to this is proportionality.

AMC Prestige Cars Ltd will let you know as soon as possible that we need more information from you to confirm your identity before responding to your request. The period for responding to the request begins when we receive the additional information.

INFORMATION WHICH WE MAY COLLECT ABOUT YOU

We may collect and process the following information about you:

- Information you provide (either directly or through an agent such as a dealer, solicitor, independent financial advisor or introducer) by completing an application for our products and services, whether in writing, on our website, over the telephone or by some other means. This information may include your name, address, contact details, date of birth, bank details, details about your employment and financial information.
- Monitoring and recording of other personal data supplied by you when you contact us by other means (such as by email or telephone), and records of any correspondence from you or anyone acting on your behalf.
- Personal details that you provide to us via our website when you complete our online form (such information may include, but may not be limited to, your name, telephone number, postal address and email address).
- Details of transactions you carry out with us.
- Your credit history.

USE OF INFORMATION COLLECTED

We will act proportionately when we process, transfer or disclose your information and we will act in accordance with applicable UK data protection laws. We use your personal data for the following purposes:

- we may process, transfer and disclose your information to provide you with products and services;
- verifying your identity;
- taking credit decisions;
- detecting and preventing fraud;
- complying with laws and regulations (including the rules of any regulatory authority) and public duties;
- in order to accurately carry out your instructions and/or comply with our regulatory obligations;
- assisting in improving our services and in the interests of security and crime prevention;
- market research and providing you with information via mail, telephone or other means;
- about AMC Prestige Cars Ltd products or services from time to time (see 'Marketing' above for further information);

- analysis in order to assess and improve our business or the business and services of the AMC Prestige Cars Ltd. We make searches with the agency for the purpose of credit assessment, debt recovery, management of your accounts, prevention of money laundering and fraud and statistical analysis. We may at anytime search your record with a fraud prevention agency. If at any time you give us or procure the giving of false or inaccurate information and we suspect

fraud we will record this. The fraud prevention agency will use this information recorded for statistical analysis about fraud and will also share with other organisations who will see who will use it to prevent fraud and to help make decisions on finance proposals requested by you, members of your household or any other businesses associated with you.

Where you apply for credit we will tell you, where permitted by law, if we make a decision about you relating to your credit scoring or eligibility for our products or services solely using an automatic decision making process. You can then request a review by us of the decision using other means. That you their authority to disclose their personal information to us, and to give us consent on their behalf to all of the uses of their personal data set out in this notice. We use your personal data on the following legal bases, depending on the purpose of our processing:

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- to enable us to perform the contract between you and us (if you have entered into a contract with us for products or services);
- your consent (for example, in respect of marketing);
- otherwise in our legitimate interests (for example, to make available the website to you); or
- to comply with a legal obligation.

Where the processing of your personal data by us is based on your consent, you may withdraw your consent at any time, by emailing us at info@amcprestigecars.co.uk. If you withdraw your consent, this will not affect the lawfulness of any processing which has taken place before you have withdrawn your consent.

DISCLOSURE OF YOUR INFORMATION

We may disclose your personal information to the following recipients:

- Where you have been introduced to us by an introducer such as a dealer or finance broker, we will inform the introducer about the outcome of your application and whether we have agreed to provide you with the product or service for which you have applied. We may also disclose information about you and your relationship with us throughout the term of that relationship. If you do not wish us to disclose this information, please inform us in writing at info@amcprestigecars.co.uk.
- We engage other companies and individuals to perform functions on our behalf, including our data hosting and payment processing suppliers. We do not share your personal information with our agents or suppliers except as is necessary in order to enable them to provide us with a service. We may also disclose your personal information to third parties in the following circumstances:
 - In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer.
 - If AMC Prestige Cars Ltd is acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If the rights to any agreement between you and AMC Prestige Cars Ltd are assigned to a third party.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation or to protect rights, property, or safety of AMC Prestige Cars Ltd, our customers, or others.
- Your personal information may be passed to and used by companies within AMC Prestige Cars Ltd and our agents and sub-contractors who administer or process the information on our behalf. Please contact the Chief Operating Officer at info@amcprestigecars.co.uk for an up-to-date list of the current members of AMC Prestige Cars Ltd

OUR PRIVACY NOTICE

1. We will collect and store *your* personal and financial information which will be handled in accordance with the Data Protection Act 1998 as amended, extended, re-enacted or consolidated from time to time (including without limitation the implementation of the General Data Protection Regulation 2016/679/EC) (data protection legislation). We will use your information to ensure proper performance of *our* agreement with *you* and to comply with *our* legal obligations when providing the services as further described below.
2. We will use *your* name, address, email address, contact number, date of birth, national insurance number and financial information ('personal information') to provide *our* services to you and verify your identity and this may require *us* to pass *your* personal information to *our* group companies, electronic verification providers, product providers or other financial firms such as lenders & banks
3. We may be required to pass on *your* personal information to the Financial Conduct Authority (FCA), Financial Ombudsman Service (FOS) or the Financial Services Compensation Scheme (FSCS) to help with an investigation or complaint or other authorities as required by law.
4. We may need to collect sensitive personal data including information about *your* health, ethnic origin, or criminal prosecutions from third parties such as employers and credit reference agencies including fraud prevention agencies.

YOUR RIGHTS

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You may at any time request access to and/or, if incorrect, rectification of your personal data by writing to the Chief Operating Officer at info@amcprestigecars.co.uk We reserve the right to ask you for proof of your identity as previously stated.

You may also request from us details of the credit reference agencies and fraud prevention agencies with which we may have carried out searches. If there are any inaccuracies in the information we hold about you, please notify us of this in order that we may correct the information we hold about you.

Under the GDPR, or any equivalent rules in the UK, you may be entitled to additional rights in relation to our handling of your personal data. For example, the right to have your personal data erased, the right to object to or restrict us from processing your personal data, and the right to data portability. If you would like to exercise these rights once they come into force, please contact the Chief Operating Officer at info@amcprestigecars.co.uk

Should you have any complaints about how we handle your personal information, please contact the Chief Operating Officer at info@amcprestigecars.co.uk Should we be unable to resolve your complaint and you wish to take your complaint further, you may do so by contacting the UK Information Commissioner's Office.

HOW TO CONTACT US

If you have any comments or questions about our Notice please contact the Chief Operating Officer at info@amcprestigecars.co.uk or in writing to AMC Prestige Cars Ltd, 13-14 Jubilee End, Lawford, Essex, CO11 1UR.